

# CREDIT APPLICATION AND AGREEMENT

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## A. APPLICANT

**Note:** This Application for Business Credit (" Application" or "Agreement") is to be used solely to obtain credit to make purchases for commercial or business purposes and is not to be used for the purchase of personal or household goods or services. The failure to complete the application completely and legibly will cause a delay in processing.

Legal Business Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Ship to Address: \_\_\_\_\_

Estimated Annual Sales: \_\_\_\_\_ Person to contact about Account: \_\_\_\_\_

Amount of Credit Requested: \$ \_\_\_\_\_ Type of Business: \_\_\_\_\_ How Long in Business: \_\_\_\_\_

## B. BUSINESS INFORMATION



Sole Proprietorship \_\_\_\_\_ SS# : \_\_\_\_\_

Partnership Partner \_\_\_\_\_ SS# : \_\_\_\_\_

Partner \_\_\_\_\_ SS# : \_\_\_\_\_

Corporation/LLC President/Member \_\_\_\_\_ SS# : \_\_\_\_\_

Vice President/Member \_\_\_\_\_ SS# : \_\_\_\_\_

Secretary/Member \_\_\_\_\_ SS# : \_\_\_\_\_

Treasurer/Member \_\_\_\_\_ SS# : \_\_\_\_\_

Federal Tax No. (if applicable) \_\_\_\_\_ Sales Tax Exempt Certificate  YES  NO

## C. BANKING INFORMATION

Bank: \_\_\_\_\_ Branch: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Officer Contact: \_\_\_\_\_ Acct. Number: \_\_\_\_\_ Type: \_\_\_\_\_

Acct. Number: \_\_\_\_\_ Type: \_\_\_\_\_

I hereby authorize bank named above to release information requested for the purpose of obtaining and/or reviewing credit.



**D. TRADE REFERENCES:**

1. Name: \_\_\_\_\_ Title: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Primary Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

2. Name: \_\_\_\_\_ Title: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Primary Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

3. Name: \_\_\_\_\_ Title: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Primary Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**E. PRIOR ACCOUNTS AND AFFILIATIONS:**

1. Has any officer, or any owner, ever had an account with us before?

\_\_\_\_\_  YES  NO  
Date of Prior Account (if applicable) Under what name?

2. Has any officer, or any owner, within the past ten(10) years, filed personal or corporate bankruptcy?

\_\_\_\_\_  YES  NO  
Date of Prior Account (if applicable) Under what name?

3. Has the Applicant ever been in business under any other name?

\_\_\_\_\_  YES  NO  
Date of Operation Under Prior Business Name Prior Business Name?

Initial: \_\_\_\_\_

## **F. TERMS AND CONDITIONS**

- 1. Enforceability/Credit Review Authorization** - Applicant is submitting this Application in order to obtain credit from the above-referenced business ("company"). Applicant hereby authorizes Company to obtain any information it deems necessary from any sources or references listed on this Application and from any credit bureau, creditors, trade references, banks or other financial institutions. Applicant further authorizes each of such sources, references, credit bureaus, creditors, banks and financial institutions to supply Company such information as Company deems necessary to assist it in its consideration of this Application.
- 2. Payment Terms** - If this Application is accepted, Applicant agrees to pay in full the invoice price of all purchases now or hereafter made from Company promptly when due according to the terms set forth on each invoice. If the total invoice price is not paid in full on or before the due date, Applicant agrees to pay interest on the unpaid delinquent balance. This interest will be calculated at the rate of one and one-half percent (1½%) per month (annual percentage rate 18%) or the maximum rate allowed by law, whichever is less. If Applicant should fail to fulfill any of its obligations under this agreement, then Company, at its option and without notice, may declare the entire unpaid balance owed by Applicant under this Agreement to be immediately due and payable, or terminate the credit privileges of Applicant under this Agreement or both. Applicant agrees to pay in full all costs and expenses incurred by Company in collecting the amount owed by Applicant under this Agreement, including any and all court costs and attorneys' fees. Payments received will be applied against open items on unpaid invoices in an order and sequenced determined by Company in its sole discretion.
- 3. Returned Checks** - Checks returned unpaid by your bank are automatically deposited a second time in an effort to clear your payment before they are returned to Company. Returned checks regardless of the reason, are subject to a service charge in an amount not to exceed applicable law.
- 4. Credit Discretion** - Notwithstanding any term or condition herein to the contrary, this Agreement shall not be construed as imposing any obligation on the part of Company to furnish credit in any amount, and Company in its sole discretion, may terminate or limit the Applicant's credit privileges without prior notice to Applicant. The exercise of this discretion shall be in addition to any right or remedy which Company may have pursuant to this Application and applicable law.
- 5. Default** - The occurrence of any of the following events shall constitute default under this Agreement: (a) Applicant fails to fulfill any obligation of this Agreement or to perform, or rectify the breach of any warrant or other undertaking by Applicant in this Agreement; (b) Applicant, or a guarantor of Applicant's indebtedness under this Agreement dies, terminates existence, abandons its business, becomes insolvent, bankrupt, becomes subject to receivership, insolvency, or similar proceedings or makes an assignment for the benefit of creditors;

Initial: \_\_\_\_\_



(c) Any information or other representations now or hereafter made or furnished to Company by Applicant or at Applicant's request or instruction is, or is believed by Company to be inaccurate, incomplete or false in any material respect; (d) Applicant violates or breaches any provision of this Agreement; (e) Any Collateral which is security for Applicant's indebtedness under this Agreement is lost, suffers material damage or destruction, is levied upon, becomes subject to a receivership, or cannot be located within five(5) days after Company demands to inspect the same; or (f) Any other event which cause Company to deem itself insecure or to believe that the prospect of performance of any provision of this Agreement by Applicant is Impaired.

**6. Defective Material** - Applicant acknowledges that Company accepts no responsibility for the installation or placement if any materials furnished by Company, unless those materials are installed by Company personnel pursuant to a written contract or other written agreement. Any defect in project design or installation, and any misuse or failure to properly maintain any installation of Company's materials voids any and all warranties (express or implied) by Company, except warranty of title. All materials furnished by Company must be inspected by Applicant, and any claimed defect or non-conformity must be communicated to Company in writing within five(5) days after Applicant receives the materials which is claimed to be defective.

**7. Invoices** - All payments for materials furnished by Company shall be made upon the basis of materials delivered (or picked up) as shown by Company's delivery ticket(s), whether signed by Applicant or not, and by Company's delivery records. For materials purchased, Applicant will receive invoices from Company showing amounts delivered and payments due. Failure on the part of Applicant to dispute in writing the accuracy within twenty(20) days after its initial receipt constitutes agreement to the correctness of the invoice and acceptance of the materials covered by the invoice terms, and is not contingent upon Applicant's receipt of payment or approval from any third party.

**8. Sales & Use Tax** - Applicant agrees that in the event Company is to pay Sales, transaction Privilege, or use taxes to any governmental or regulatory authority in connection with any sale of tangible property or items or materials to Applicant, Applicant will, upon demand, reimburse, indemnify and hold harmless Company for the amount of any such tax paid, and for the amount of all costs or attorneys' fees incurred by Company in contesting or collecting such tax.

**9. Waiver** - Company may, at its option, permit Applicant to remedy any default under this Agreement without waiving the default so remedied or any other subsequent or prior default by Applicant, Applicant waives notice of default of this Agreement and waives presentment, demand, protest and notice of dishonor as to any instrument.

Initial: \_\_\_\_\_





- 10. Corporate Authority** - Applicant warrants and represents that it has authority to enter into this agreement and that any person sign this agreement has been duly authorized to execute this agreement for and on behalf of applicant. Applicant acknowledges that company is relying upon the creditworthiness and financial ability of the owner(s) and upon the business name of applicant; therefore, the owner(s) of applicant shall be liable to company for all indebtedness of applicant then existing and thereafter incurred.
- 11. Accuracy of Information** - Applicant certifies that any and all information now or hereafter supplied to company by Applicant, or at Applicant's request or instruction, is both accurate and complete, and Applicant will, upon request, establish the accuracy and completeness of any such information. Applicant shall promptly notify company if Applicant should change its name or begin to do business under any other name. Applicant shall promptly notify company if Applicant should incorporate or organize its business at any time subsequent to the date of this application.
- 12. Project Information** - Applicant shall provide company upon request information regarding bonding companies, general contractors, or owners for the purpose of filling preliminary notices, claims on payment bonds, or liens.
- 13. Modification** - The terms of this Agreement may be modified or amended by company at any time upon thirty (30) days notice to Applicant in the invoices, or otherwise.
- 14. Credit Experience Reporting** - Applicant hereby acknowledges company may report its credit experience with Applicant, including Applicant's payment history, account balances, and other information, to a credit reporting agency. The credit reporting agency will make this information, as well as information received by other creditors of Applicant, available to the public. Company will use commercially reasonable efforts to ensure that its reporting, as it pertains to Applicant's credit experience, is accurate and complete. Company will also work in good faith with Applicant to correct any incorrect information reported by company. Applicant acknowledges, affirms, and agrees that company will not be liable to Applicant for any type of damages, claims, costs, allegations, assertions, actions, liabilities, costs or expenses stemming from company's reporting of Applicant's credit experience to a credit reporting agency. Applicant's sole remedy in the event of incorrect information is to request that company work in good faith to submit corrected information to the applicable reporting agency.
- 15. Business Purposes** - Applicant agrees that this account shall be used only for purchases for commercial or business purposes, and not for personal, family, or household purposes, and you understand that company is relying upon this representation in entering into this agreement. In this connection, you understand that your agreement not to use this Account for personal, family or household purposes means that important duties imposed upon us, and important rights conferred upon a consumer. pursuant to certain federal or state laws, will not apply to this account.

Initial: \_\_\_\_\_

**16. DAMAGE LIMITATION - IN NO EVENT SHALL COMPANY BE LIABLE UNDER THIS AGREEMENT TO THE APPLICANT FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES, INCLUDING ANY DAMAGES FOR BUSINESS INTERRUPTION, LOSS OF USE, REVENUE OR PROFIT, WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGES WERE FORESEEABLE AND WHETHER OR NOT THE APPLICANT WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, TO THE MAXIMUM EXTENT THAT SUCH DAMAGES MAY BE DISCLAIMED UNDER APPLICABLE LAW.**

**17. Additional Provisions** - (a) The rights and remedies of company stated in this agreement are cumulative and are on addition to any other rights or remedies provided by law. this agreement shall not be binding upon company or inure to the benefit of applicant until written acceptance by company. In the event that Applicant requests the extension of credit through subcontract or other work to be furnished by company, any such agreement shall be in writing. In that event, that subcontract or other agreement shall be subject to the terms of this credit application, and in the event of conflict, the terms of this credit application shall govern over any inconsistent term. (b) Applicant agrees that company shall have the right to set off any amounts which may become payable by applicant (or any of its affiliates if applicant is a corporation, partnership, or limited liability company) to company arising, either directly or indirectly, from the granting of credit to, and the establishment of an account for, Applicant hereunder against any amount which company may owe to applicant whether arising from the credit granted hereunder or under any contract, subcontract, purchase order, or other agreement(s) between applicant and company or company's parent and affiliate corporations. (c) Applicant acknowledges and agrees that in the event company terminates Applicant's credit account for whatever reason, Company shall have the right, at its option, to terminate or suspend performance of any contracts, subcontract, purchase order, or other agreement to which applicant (or any of its affiliates if Applicant is a corporation or limited liability company) and company are parties there to without liability therefore. (d) Applicant acknowledges and agrees that any and all funds paid to Applicant for any work or materials supplied by company shall be held by Applicant in trust for the payment of Applicant's indebtedness to company. Neither applicant, nor any person claiming under or through Applicant, shall have any legal or equitable interest or ownership rights of any nature in funds held in trust unless and until the purpose and intent of such trust is fully discharged. The holding of funds in trust shall be for the sole benefit and protection of company, and no third party shall have any rights in such funds as a beneficiary or otherwise. (e) Applicant acknowledges and agrees that company shall have the continuing right at any time to request and receive from Applicant. (i) payment assurances of Applicant's outstanding account balance; and (ii) updated financial information for the credit privileges extended hereunder. (f) A copy of this Applicant shall be considered an original of the document, and shall have the same force and effect as a signed original.

**18. WARRANTY - COMPANY MAKES NO WARRANTIES, EXPRESS OR IMPLIED, AND SPECIFICALLY MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE ON ANY PRODUCTS SOLD TO APPLICANT. ANY DEFECTS CAUSED BY IMPROPER USE, DESIGN, INSTALLATION, OR MAINTENANCE VOID ANY AND ALL WARRANTIES EXPRESSED OR IMPLIED, AND WHICH OTHERWISE APPLY. IT IS AGREED THAT COMPANY SHALL NOT BE RESPONSIBLE FOR ANY DAMAGES WHICH EXCEED THE INVOICE PRICE OF ANY MATERIALS WHICH ARE DETERMINED TO BE DEFECTIVE OR NON-CONFORMING.**



**19. Binding Agreement** - This Agreement shall inure to the benefit of the successors and assigns of company, and shall be binding upon Applicant's heirs, legatees, devisees, personal representatives, successors and assigns.

**20. Applicable Law** - Applicant and Company agree that the laws of that state where the Company's main office is located shall govern the interpretation of this Agreement.

**21. MANDATORY BINDING ARBITRATION:** ANY DISPUTE ARISING UNDER OR RELATED TO THIS AGREEMENT, INCLUDING ANY CLAIMS RELATED TO THE MATERIALS SUPPLIED BY COMPANY, SHALL BE SUBMITTED TO AND RESOLVED BY BINDING ARBITRATION BY A SINGLE ARBITRATOR IN THE STATE AND COUNTRY WHERE APPLICANT PURCHASED THE MATERIALS OR SERVICES FROM COMPANY. THE AMERICAN ARBITRATION ASSOCIATION (AAA) SHALL CONDUCT THE ARBITRATION AND THE COSTS OF THE ARBITRATION SHALL BE BORNE EQUALLY BY THE PARTIES. NOTWITHSTANDING ANY LANGUAGE TO THE CONTRARY IN THE CONTRACT DOCUMENTS, THE PARTIES AGREE: THAT THE UNDERLYING AWARD **MAY BE APPEALED PURSUANT TO THE AAA'S OPTIONAL APPELLATE ARBITRATION RULES (" APPELLATE RULES")**; THAT THE UNDERLYING AWARD RENDERED BY THE ARBITRATOR(S) SHALL, AT A MINIMUM, BE A REASONED AWARD; AND THAT THE UNDERLYING AWARD SHALL NOT BE CONSIDERED FINAL UNTIL AFTER THE TIME FOR FILING THE NOTICE OF APPEAL PURSUANT TO THE APPELLATE RULES HAS EXPIRED.

Applicant hereby states that all the information provided herein is true and correct and Applicant has read and hereby agrees to the terms and conditions listed above on this Application for Credit.

**Applicant Company Name** : \_\_\_\_\_

**Authorised Signature** : \_\_\_\_\_

**Printed or Typed Name of Signer** : \_\_\_\_\_

**Company Position Held by Signer** : \_\_\_\_\_

Initial: \_\_\_\_\_



## G. GUARANTY

To induce Company to extend credit or continue the extension of existing credit, the undersigned Guarantor(s) do hereby absolutely and unconditionally guarantee, jointly and severally, the prompt payment of any and all indebtedness of Applicant now existing or hereafter incurred without requiring company to first proceed with collection proceeding against the Applicant. The undersigned Guarantor(s) waive any notice regarding the governing credit agreement or this Guaranty. This Guaranty shall be in effect until the Agreement has terminated and all amounts due hereunder have been fully paid. Guarantor(s) agree(s) that if amounts owed by Applicant are not paid as agreed, Company may report Guarantor(s) liability for and the status of the amounts due to credit bureaus and others who may lawfully receive such information. Guarantor(s) also understand(s) and agree(s) that your personal credit may be used in making credit decisions on the extension of credit to Applicant hereunder and consumer reports and other inquiries regarding your credit may be obtained from time to time by company or any assignee in connection with the extension of credit hereunder.

\_\_\_\_\_  
Guarantor Signature:

\_\_\_\_\_  
Guarantor Signature:

\_\_\_\_\_  
Printed or Typed Name of Guarantor:

\_\_\_\_\_  
Printed or Typed Name of Guarantor:

\_\_\_\_\_  
Social Security Number of Guarantor:

\_\_\_\_\_  
Social Security Number of Guarantor:

\_\_\_\_\_  
Address of Guarantor:

\_\_\_\_\_  
Address of Guarantor:

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
City, State, Zip Code

Initial: \_\_\_\_\_



**FORM REQUIRED IF TAX EXEMPTION IS CLAIMED**

**H. UNIFORM SALES & USE TAX CERTIFICATE - MULTIJURISDICTION**

The below - listed states have indicated that this form of certificate is acceptable, subject to the notes on above pages. The issuer and the recipient have the responsibility of determining the proper use of this certificate under applicable laws in each state, as these may change from time to time.

ISSUED TO SELLER : US GLASSTECH Llc

I CERTIFY THAT:

IS ENGAGED AS A REGISTERED:

NAME OF FIRM(BUYER): \_\_\_\_\_

WHOLESALER : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

RETAILER : \_\_\_\_\_

MANUFACTURER : \_\_\_\_\_

SELLER(CA) : \_\_\_\_\_

LESSOR : \_\_\_\_\_

OTHER (SPECIFY) : \_\_\_\_\_

And is registered with the below listed states and cities within which your firm would deliver purchases to us and that any such purchases are for wholesale, resale, ingredients, or components of a new product or service to be resold, leased, or rented in the normal course of business. We are in the business of wholesaling, retailing, manufacturing, leasing(renting) the following:

DESCRIPTION OF BUSINESS: \_\_\_\_\_

Description of tangible property or taxable service to be purchased from seller: \_\_\_\_\_

STATE REGISTRATION, SELLER'S PERMIT OR ID NUMBER OF: \_\_\_\_\_

STATE	PURCHASER
AL	
AR	
AZ	
CA	
CO	
CT	
DC	
FL	
GA	
HI	
ID	
IL	
LA	
KS	
LA	
ME	
MD	
MI	
MN	

STATE	PURCHASER
MO	
NE	
NV	
NJ	
NM	
NC	
ND	
OH	
OK	
PA	
RI	
SC	
SD	
TN	
TX	
UT	
VT	
WA	
WI	

I further certify that if any property or services so purchased tax free is used or consumed by the firm as to make it subject to a sales or use Tax we will pay the tax due directly to the proper taxing authority when state law so provides or inform the seller for added tax billing. This certificate shall be a part of each order which we may hereafter give to you, unless otherwise specified, and shall be valid until canceled by us in writing or revoked by the city or state.

Under penalties of perjury, I swear or affirm that the information on this form is true and correct as to every material matter.

**AUTHORIZED SIGNATURE:** \_\_\_\_\_  
 (OWNER, PARTNER OR CORPORATE OFFICER)

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Initial: \_\_\_\_\_



# 1. ***Electronic Funds Transfer Authorization Form***

- 1. I the undersigned, certify that I am a signer on the account listed below with the authority to grant this authorization.
  
- 2. I the undersigned, certify that \_\_\_\_\_ or any agents of \_\_\_\_\_ is authorizes to debit the account referenced below via draft (ACH) or other Electronic Funds Transfers (EFT).
  
- 3. I the undersigned, certify that the bank referenced below is hereby requested authorized and directed to honor and treat as authorized, checks, drafts, or moneys drawn in my name in accordance with this authorization.
  
- 4. I the undersigned, certify that in the event any such draft or EFT is returned unpaid, i agree to have the account referenced below debited electronically or otherwise drafted for an item fee of \_\_\_\_\_, plus any applicable taxes.
  
- 5. I the undersigned,  (if checked) authorize \_\_\_\_\_ to initiate recurring EFT drafts on the account to pay outstanding balances and obligations as they become due.
  
- 6. I the undersigned, certify that this authorization shall remain in effect and the authority herein given to \_\_\_\_\_ shall remain irrevocable until \_\_\_\_\_ receives written notice of revocation of \_\_\_\_\_ Revocation shall not affect any action taken prior to receipt of such notice.

Customer/Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Bank Name: \_\_\_\_\_

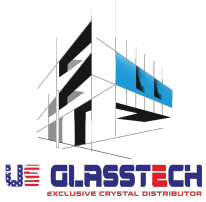
ABA/ Transit Routing #: \_\_\_\_\_ Account Number: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_ Date: \_\_\_\_\_

Initial: \_\_\_\_\_





**J. CONSENT TO OBTAIN CONSUMER CREDIT REPORT**

The undersigned individual, who is either a principal of the credit applicant or a sole proprietorship of the credit applicant, recognizing that his or her individual credit history may be a factor in the evaluation of the credit history of the applicant, hereby consents to and authorizes the use of a consumer credit report on the undersigned by the above names business credit grantor, from time to time as may be needed, in the credit evaluating process.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Sign Name

\_\_\_\_\_  
Date

**K. Form 1040 US Income Tax Return.**

Please attach your latest individual income tax return or Business income tax return papers.

*The Federal Equal Opportunity Act prohibits creditor from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistant program; or because the applicant has, in good faith, exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with law concerning this credit is the Federal Trade Commission. Division of Credit Practices, 6th and Pennsylvania Avenue, NW. Washington, D.C. 20580*

Initial: \_\_\_\_\_

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.			
	2 Business name/disregarded entity name, if different from above			
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>	
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC	<input type="checkbox"/> C Corporation		<input type="checkbox"/> S Corporation
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____	Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		
	<input type="checkbox"/> Other (see instructions) ▶ _____			
	5 Address (number, street, and apt. or suite no.) See instructions.		Requester's name and address (optional)	
6 City, state, and ZIP code				
7 List account number(s) here (optional)				

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see **How to get a TIN**, later.

Social security number									

Note: If the account is in more than one name, see the instructions for line 1. Also see **What Name and Number To Give the Requester** for guidelines on whose number to enter.

or

Employer identification number									

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See **What is backup withholding**, later.